

## **Rural Municipality of Crapaud**

Special Council Meeting

Tuesday September 20<sup>th</sup>, 2022

11:00am

Crapaud Municipal Office

Present: Official Trustee: Roy Main

Staff: Wendy MacKinnon

1. **Call to Order** – Official Trustee Main call the meeting to order at 11:00am
2. **Disclosure of Conflict of Interest** – None
3. **Purpose of Meeting** – Official Trustee noted that the CAO is on medical leave until at least November 1<sup>st</sup>. As such, an acting CAO will be appointed.
4. **Appointment of Interim CAO**  
**MOTION:** That Wendy MacKinnon be appointed interim Chief Administrative Officer pro tempore effective September 20<sup>th</sup>, 2022  
**APPROVED**
5. **Appointment of Interim CAO as Signing Officer**
6. **MOTION:** That Wendy MacKinnon be appointed as a signing officer for the Municipality for all financial matters effective September 20, 2022,  
And that the Bank of Nova Scotia be advised accordingly  
**APPROVED**
7. **Adjournment**  
**MOTION:** that the meeting be adjourned at 11:04am  
**APPROVED**