

Rural Municipality of Crapaud

Council Meeting

Tuesday, February 20, 2024

7:00 pm

Crapaud Community Hall

Present: Mayor Joanne Harvey; Deputy Mayor Margaret Armsworthy; Councillor Della Ferguson, Councillor Dean MacDonald, Councillor Tom Patterson, Councillor Savannah Dugay; CAO Alana Searle

1. **Call to Order** - Mayor Joanne Harvey called the meeting to order at 7:00 pm.
2. **Approval of Agenda** - Approval of Agenda for Tuesday, February 20, 2024– Moved by Councillor Della Ferguson and seconded by Councillor Dean MacDonald to approve the agenda for Tuesday, February 20, 2024. Motion unanimously carried.
3. **Disclosure of Conflict of Interest** – Councillor Della Ferguson advised of conflict of interest on item #10 – Exhibition Grounds Tree Removal
4. **Approval of Minutes from:**
 - 4.1. **November 21, 2023, Regular Council Meeting**

It was moved by Councillor Tom Patterson and seconded by Councillor Dean MacDonald to approve the November 21, 2023; Regular Council Meeting Minutes as presented. Motion unanimously carried.
 - 4.2. **February 20, 2024, Special Council Meeting**

It was moved by Councillor Della Ferguson and seconded by Councillor Tom Ferguson to approve the February 20, 2024; Regular Council Meeting Minutes as presented. Motion unanimously carried.
5. **Deferred items –**

5.1. Appointing Municipal Electoral Officer

The Council appoints Tracey McVittie as the Municipal Officer Moved by Councillor Savannah Dugay and Seconded by Councillor Della Ferguson.

Motion passed unanimously.

5.2. Appointing Deputy Municipal Electoral Officer

The council appoints Alana Searle as Deputy Municipal Electoral Officer Moved by Councillor Savannah Dugay and Seconded by Councillor Della Ferguson.

6. Motion #2024-07 Black Fly Control

Motion carried 5-0

Moved by Councillor Councillor Dean MacDonald

Seconded by Councillor Tom Patterson

WHEREAS - the Rural Municipality of Crapaud committed to spray for Black Flies for several years using Atlantic Bug Busters Inc, and

WHEREAS - the CAO received two quotes from Atlantic Bug Busters and Legault Pest Management,

BE IT RESOLVED - The Council accepts the proposed offer from Atlantic Bug Busters Inc at the cost of \$3375 and authorized the CAO to execute it. Motion carried unanimously.

7. Motion #2024-08 – ICF Hurricane Fiona Recovery Fund Grant Application

Motion carried 5-0

Moved by Deputy Mayor Margaret Armsworthy

Seconded by Councillor Dean MacDonald

WHEREAS - the municipality has received a contribution agreement for \$40,700 under ICF Hurricane Fiona Recovery Fund for Project No: 225694 on February 6, 2024, and

BE IT RESOLVED - the council acknowledges that signing this agreement to participate reflects the municipality's understanding of shared objectives and terms established for the Hurricane Fiona Recovery Contribution agreement between the Atlantic Canada Opportunity Agency and the Rural Municipality of Crapaud and authorizes the Mayor and CAO to sign the necessary documents and contracts on behalf of the municipality. Motion carried unanimously.

8. Motion #2024 - 09 2024-25 Financial Plan

Motion carried 5-0

Moved by Deputy Mayor Margaret Armsworthy

Seconded by Councillor Dean MacDonald

WHEREAS – Under section 150 of the Municipal Government Act, on or before March 31 of each year, a Council shall, by resolution, adopt a financial plan for the upcoming fiscal year, and

WHEREAS – According to Motion #2024-02, the Rural Municipality of Crapaud held a public meeting on February 20, 2024, and no negative feedback was received from the public, and

BE IT RESOLVED - The Council for the Rural Municipality of Crapaud adopts the Financial Plan for 2024-25 (Appendix A, attached hereto, forming a part of this resolution).

- 9. Discussion item – CCBF (Gas Tax) Funding Expenditure** – Deputy Mayor Margaret Armsworthy informed that there is \$689,062.07 in CCBF (formerly called Gas Tax) funding that needs to be spent on Capital Projects before the end of the calendar year. Council will gather information on projects in the community and discuss where to allocate those funds. Scoping the aging sewer lines was discussed as well as replacing the roof on the Professional Centre, renovations to the former Scotiabank building, and repairs to the Community Hall.

- 10. Discussion Item – Extension of Community Revitalization Program Funding** –Deputy Mayor Margaret Armsworthy informed council that an application was made to extend the deadline for Community Revitalization Program Funding until May 2024 to give time for Playground Equipment to be delivered and backordered supplies for the Fire Department to arrive.
- 11. Discussion Item: - Exhibition Grounds Tree Removal** – 7:15 pm Councillor Della Ferguson left the room due to conflict of interest. Mayor Joanne Harvey informed council that she and Deputy Mayor Margaret Armsworthy had been approached by the Tractor Pull’s representatives with the request that some trees on the exhibition grounds be removed to make more room to accommodate camping trailers. A resident raised concern around removing the trees as they act as a sound barrier for the homes behind the exhibition grounds and mentioned that if they are removed, perhaps a berm could go up in their place to act as a replacement sound barrier. A second resident brought up that a request had been made last year to cut/turn under overgrown grass on the exhibition grounds to mitigate the risk of fire. Council agreed to invite the Tractor Pull’s representatives to speak at the next scheduled meeting on March 19, 2024. Councillor Della Ferguson returned to the room at 7:29 pm.
- 12. Discussion Item – Land Use Project Update** – Deputy Mayor Margaret Armsworthy advised that there has been a meeting with Stantec regarding the Land Use Project and moving that project forward after a period of inactivity due to COVID restrictions. The Project Advisor advised that the original budget approved in 2020 will still cover costs of the project as long as it gets moving again right away. Next steps are to link the Official Plan to the Municipality’s webpage and hold public meetings tentatively scheduled for April.

13. Sponsorship request from Royal Canadian Legion –

Motion carried 5-0

Moved by Councillor Della Ferguson

Seconded by Councillor Dean MacDonald.

WHEREAS – According to the Schedule A of Bylaw # 2018-05, Rural Municipality of Crapaud Grant Programs could award up a grant up to \$2,000.00 to organizations to facilitate programs and services that benefit the community, and

WHEREAS - as the municipality has been a long-time sponsor of ¼ page ads.

BE IT RESOLVED - sponsorship of ¼ Black and White advertisement at the cost of \$360.87 + \$54.83 HST for a total of \$415.00 CAD is approved and authorized the CAO to execute it.

14. Next Council Meeting – March 19, 2024, at 7:00 pm.

15. Adjournment - Motioned by Councillor Savannah Dugay to adjourn meeting at 7:58 pm.

Joanne Harvey _____

Mayor

Alana Searle _____

Chief Administrative Officer

Appendix A – Motion#2024-09

Municipality of Crapaud			
Proposed Operating Budget			
April 1, 2024 - March 31, 2025			
	Budget '23-'24	Budget '24-'25	Budget '24-'25
Revenue		Current rate S&W	Increased rate S&W
Fire Dues	\$194,400.00	\$194,000.00	\$194,000.00
Property Tax	\$111,936.00	\$135,000.00	\$135,000.00
Equalization	\$44,235.00	\$45,000.00	\$45,000.00
Grant (wage)	\$20,000.00	\$10,000.00	\$10,000.00
Event Funding	\$0.00	\$1,500.00	\$1,500.00
Rent	\$17,600.00	\$14,000.00	\$14,000.00
Hall Rental	\$15,000.00	\$8,000.00	\$8,000.00
Land Sale	\$0.00	\$25,000.00	\$25,000.00
Misc	\$0.00	\$1,000.00	\$1,000.00
Water	\$23,150.00	\$23,000.00	\$50,000.00
Sewerage	\$86,000.00	\$79,000.00	\$120,000.00
HST	\$0.00	\$7,000.00	\$7,000.00
Total	\$512,321.00	\$542,500.00	\$610,500.00
Expenditures			
Black Fly	\$2,500.00	\$3,375.00	\$3,375.00
Event	\$0.00	\$2,500.00	\$2,500.00
Sewerage (Ops)	\$102,500.00	\$120,000.00	\$120,000.00
Wages/Honorariums	\$90,000.00	\$95,000.00	\$95,000.00
Water (Ops)	\$40,500.00	\$41,000.00	\$41,000.00
Dues	\$1,200.00	\$1,500.00	\$1,500.00
Fire Protection	\$12,100.00	\$12,500.00	\$12,500.00
Insurance	\$31,436.00	\$32,000.00	\$32,000.00
Fire Department	\$194,000.00	\$194,000.00	\$194,000.00
Library	\$3,000.00	\$3,500.00	\$3,500.00
Office (*)	\$7,400.00	\$8,500.00	\$8,500.00
Professional fees	\$25,000.00	\$25,000.00	\$25,000.00
Training (**)	\$0.00	\$3,000.00	\$3,000.00
Banking Fees	\$5,500.00	\$5,500.00	\$5,500.00
Hall	\$44,105.00	\$25,000.00	\$25,000.00
Park & Facilities	\$17,200.00	\$15,000.00	\$15,000.00
Election reserve	\$0.00	\$1,500.00	\$1,500.00
Donation	\$1,000.00	\$1,000.00	\$1,000.00
Professional Centre	\$25,320.00	\$20,000.00	\$20,000.00
Total	\$602,761.00	\$609,875.00	\$609,875.00
	-\$90,440.00	-\$67,375.00	\$625.00

Appendix A – Motion#2024-09 (Continued)

Municipality of Crapaud			
Proposed Capital Budget			
April 1, 2024 - March 31, 2025			
Project	CCBF (Gas Tax)	Community Revitalization	ACOA
Land Use Plan	\$30,000.00	-	-
Sherwood Forest Subdivision Expansion	\$575,000.00	-	-
Municipal Building Renovations	\$89,000.00	-	\$40,000.00
Englewood Playground Improvement	-	\$25,000.00	-
Total	\$694,000.00	\$25,000.00	\$40,000.00