

**Rural Municipality of Crapaud**

**Council Meeting**

Thursday, December 19, 2024

6:00 pm

Crapaud Community Hall

**Minutes**

**Present:** Deputy Mayor Dean MacDonald, Councillor George Jesso, Councillor Savannah Dugay; Councillor Andrew LeClair; Councillor Ian Lewis; Interim CAO Margaret Armsworthy

**Absent:** Mayor Jo-Anne Harvey and Councillor Tom Patterson (sick leave)

**Special Guest:** Michelle Burge, Partner at MRSB

- 1. Call to Order** – Deputy Mayor Dean MacDonald called the meeting to order at 6:04 pm.
- 2. Approval of Agenda** - Approval of Agenda for Thursday, December 19, 2024– Moved by Councillor Savannah Dugay and seconded by Councillor George Jesso to approve the agenda as circulated. Motion unanimously carried. (4-0)
- 3. Disclosure of Conflict of Interest** – Nil
- 4. Presentation by Michelle Burge, MRSB of the Rural Municipality of Crapaud Audited Consolidated Financial Statements for the period ending March 31, 2024** – Michelle Burge of MRSB delivered a presentation of the audited consolidated financial statements for the Rural Municipality of Crapaud for 2023/2024 Fiscal Year Ending March 31, 2024. She completed a detailed review of the financials which cover General Government, the Fire Department and the Water and Sewer Utilities. Michelle Burge noted expenses have been reduced this fiscal year. She also noted a few grants which helped purchase various items for the municipality – windows for the hall, assisting Englewood with the playground and

fire equipment for the Fire Department. It was moved by Councillor George Jesso and seconded by Councillor Savannah Dugay to accept the audited consolidated financial statements for the fiscal year ending March 31, 2024 as presented by Michelle Burge of MRSB. Motion unanimously carried. (4-0)

- 5. Approval of Minutes from November 19, 2024, Regular Council Meeting** - It was moved by Councillor Ian Lewis and seconded by Councillor George Jesso to approve the November 19, 2024, Regular Council Meeting Minutes as presented. Motion unanimously carried. (4-0)

**6. Discussion Items**

- 6.1. Discussion about the lease agreement for Atlantic Guns and Gear – Council discussed the lease agreement further for Atlantic Guns and Gear. The council decided to present the option to the tenant for a four year lease. The lease would be for \$10 a square foot for the first year, \$11 a square foot for the second and third year and \$12 a square foot for the fourth year. The common area fees would be 1% of the annual rent. Councillor Andrew LeClair and Interim CAO Margaret Armsworthy to meet with the tenant to discuss these options.
- 6.2. Levee – The Municipality will be hosting a levee on New Year’s Day from 1-3 at the Crapaud Hall. Councillor Savannah Dugay will take the lead on this event. There will be snacks and punch available for the public.
- 6.3. Christmas Bonus for Municipal Staff – It was moved by Councillor Ian Lewis and seconded by Councillor Savannah Dugay to pay \$200 as a Christmas Bonus to each Municipal Staff – Interim CAO – Margaret Armsworthy, Utilities Manager Dennis Lowther and Parks Manager Ivan Lowther. Motion was carried unanimously. (4-0)

- 7. Adjournment** – It was moved by Councillor George Jesso and seconded by Councillor Andrew LeClair to adjourn the meeting at 7:18pm.

**Joanne Harvey** \_\_\_\_\_

**Mayor**

**Margaret Armsworthy** \_\_\_\_\_

**Interim Chief Administrative Officer**