

Rural Municipality of Crapaud

Regular Council Meeting

Tuesday August 18, 2020

7:00 pm

Crapaud Community Hall

MINUTES (DRAFT)

Present: Mayor: Neila Auld
Deputy Mayor: Donna Henley
Councillors: Bill Chester, Stan Baker, Evan Auld, Steven Carey, David Morton

Also: Staff: Erin Pollard-Feehan (Interim CAO)
Guests: David McQuaid, Wendy McQuaid, Helen Green, Neal Viger

1. Call to order at 7:10 pm

2. Introductions by Mayor Auld

- 2.1. Mayor Auld introduces two new councillors, David Morton and Steven Carey.
- 2.2. Mayor Auld introduce Minister of Fisheries and Communities, Jamie Fox. Jamie Fox then introduces Danny Jenkins, Manager of Municipal Affairs.
- 2.3. Affordable Housing builders David and Wendy McQuaid discuss their project and answer questions:
 - 2.3.1. Their units are intended for seniors with financial and health need and will be fully wheelchair accessible. There will be 2 buildings of 5 units, with a total of 6 one-bedroom and 4 two-bedroom units. The land is currently being surveyed and the purchase for 2 acres at \$25,000 will be completed soon. *People interested in finding out more information are encouraged to call David McQuaid at 902-314-2729.* The Community of Crapaud's office will no longer be taking names or contact information.
- 2.4. Helen Green and Neal Viger from Merry Pop-ins presented a proposal to council:
 - 2.4.1. Merry Pop-ins are looking to purchase the Crapaud Community Hall. They investigated building their own building but found it to be not possible financially. The Hall was of interest as they would then be close to the village amenities, but they would have to heavily renovate the building to make it practical for them. At this time, Council is not willing to sell the Hall, but would like to work with them to come up with another solution so that they can be in the community. A meeting will be held between Merry Pop-ins and Council in the near future.

2.5. An update from the South Shore Health and Wellness (SSHW) was provided by Lisa Gallant:

2.5.1. They are getting a physician locum for 4 weeks starting August 31st, 2020. SSHW can now outfit 2 more exam rooms due to donations and funding they have received. They would like to be able to provide bloodwork services. The Walk-In Clinic is operating currently on Mondays 9am to 12 noon. Starting in September the Health PEI staff will be in Monday through Friday.

3. Approval of Agenda for Tuesday August 18th 2020: It was so moved by Councillor Henley and seconded by Councillor Chester to approve the agenda for August 18th, 2020. Motion carried unanimously.

4. Disclosure of Conflict of Interest: none declared.

5. Approval of Minutes from Tuesday June 16th 2020: It was so moved by Councillor Chester and seconded by Councillor Baker to approve the meeting minutes from June 16th, 2020. Motion carried unanimously.

6. Approval of Minutes from the Special Meeting Thursday July 16th 2020: It was so moved by Councillor Henley and seconded by Councillor Chester to approve the special meeting minutes from July 16th 2020. Motion carried unanimously.

7. Business Arising from Previous Minutes

8. Mayor's Report: (see attached)

8.1. Suggested restructuring of committees:

8.1.1. Land, Parks, and Properties – David Morton as Chair, Steven Carey as Vice Chair

8.1.2. Finance – Bill Chester as Chair, Stan Baker as Vice Chair

8.1.3. Emergency Measures (EMO) – Donna Henley as Chair, Bill Chester as Vice Chair

8.1.4. Marketing and Communities – Evan Auld as Chair, Donna Henley as Vice Chair

8.1.5. Public Works – Stan Baker as Chair, Evan Auld as Vice Chair

8.1.6. Buildings – Steven Carey as Chair, David Morton as Vice Chair

MOTION 2020-100: It was so moved by Councillor Henley and seconded by Councillor Chester to approve the proposed restructuring of the Council Committees. Motion carried unanimously.

8.2. Mayor Auld notes that she was informed of the retirement of Gerald Dixon from the Crapaud Exhibition after over 35 years.

MOTION 2020-101: It was so moved by Councillor Morton and seconded by Councillor Carey that Council work in collaboration with the Exhibition to arrange an appreciation event in Gerald Dixon's honour. Motion carried unanimously.

8.3. Mayor Auld proposed the formation of a Committee that includes 3 Crapaud residents to work with the Mayor, the buildings Councillor, and the Marketing and Communities

Councillor to make a long-term success plan for the Crapaud Community Hall. This proposal was tabled for the time being.

8.4. Mayor Auld proposed a motion to close the office for two weeks if no permanent or full time CAO is hired in time:

MOTION 2020-102: It was so moved by Councillor Henley and seconded by Councillor Chester to allow the office to close for two weeks if needed following September 4th 2020. If required, this will allow the recruiter to have more time to find an interim or permanent person to fill the position of CAO. Motion carried unanimously.

9. No new business

10. CAO Report: Interim CAO Erin read her report (see attached)

10.1. Erin notes that due to her inexperience with the accounting software, the financials only cover until Barb Weeks' final day, July 24th. Total expenditures for June 2020 totaled \$30,111.02 and revenue of \$17,930.72. Expenditures for July 1st to July 24th 2020 totaled \$20,141.54 with revenue of \$13,501.08.

10.2. Erin proposed a motion to approve the first reading of the amendment to the Procedural Bylaw #2018-08. This amendment is based on changes to the sample of the bylaw from the MGA.

MOTION 2020-103: It was so moved by Councillor Henley and seconded by Councillor Chester to approve the first reading of the amendment of the Procedural Bylaw #2018-08. Motion carried unanimously.

It was so moved by Councillor Henley and seconded by Councillor Chester to approve the CAO's report for this regular council meeting. Motion carried unanimously.

11. Councillor Reports: (based on the committee structure before this meeting's restructuring)

11.1. Fire Commissioner (Mayor Auld) – nothing to report.

11.2. EMO (Donna Henley) – See Councillor Henley's report attached. Councillor Henley is putting together a temporary plan to use the Crapaud Fire Hall as a reception/warming center in the event of an emergency. The long-range plan is to use the Community Hall, and the funding for this project can be applied for with the help of the former CAO with Central Development Corporation (CDC) in Bedeque.

MOTION 2020-104: It was so moved by Councillor Henley and seconded by Councillor Evan Auld to use CDC's services and pay them no more than 5% of the grant money received. Motion carried unanimously.

11.3. Public Works (Stan Baker) – Councillor Baker noted that Sherwood Forest expansion is being quoted. There is a road there for another section but it is overgrown. Funding for this expansion is available and being applied for, and it would include expanding sewer and water to where the affordable housing project will be.

- 11.4. Land, Parks, and Property (David Morton) – nothing to report as Councillor Morton is new to Council.
- 11.5. Finance (Bill Chester) – nothing to report.
- 11.6. Marketing and Communities (Evan Auld) – See Councillor Evan Auld’s report attached. Councillor Evan Auld is looking into Halloween and Remembrance Day and how Covid-19 restrictions might influence these events.
- 11.7. Buildings (Steven Carey) – nothing to report as Councillor Carey is new to Council.

12. Correspondence -- Email correspondence forwarded to Councillors during the month.

13. Date of next Regular Council Meeting – Tuesday September 15th 2020, 7pm

14. Questions from the public:

- 14.1. Member of the public asked about the location of the speed bumps in Sherwood Forest, and also asked about getting the speed limit lowered. Councillor Baker mentions that Council has already requested to the government to get the speed limit lowered. Another member of the public mentions that the speed bumps are effective and propose a third set.

MOTION 2020-105: It was so moved by Councillor Chester and seconded by Councillor Henley to authorize the purchase of a third set of speed bumps for Sherwood Forest. They are to be installed by the park. Motion Carried Unanimously.

15. Adjournment – meeting adjourned at 9:00pm.