

Rural Municipality of Crapaud

Regular Council Meeting

Tuesday, October 18th, 2022

7:00pm

Crapaud Community Hall

MINUTES

Present: Trustee: Roy Main
Also: Staff: Wendy MacKinnon, CAO

1. **Introduction** – Official Trustee Main welcomed members of the public to the meeting.
2. **Call to order** – Official Trustee Main called the meeting to order at 7:03pm.
3. **Moments Silence** – the Official Trustee recognized the late Queen Elizabeth II with a moments silence
4. **Approval of Agenda for Tuesday, October 18th, 2022**
The Official Trustee approved the agenda for October 18th, 2022, as read.
5. **Disclosure of Conflict of Interest – None Declared**
6. **Introduction of Acting CAO**
Wendy MacKinnon was introduced as the Acting CAO while Nicole DesRoches is out on medical leave.
7. **Fiona Response**
The Official Trustee acknowledged the efforts of EMC Nate Visser and Deputy EMC Margaret Armsworthy as well as the names of the many volunteers who assisted with operating the Community Hall as a reception Centre.
8. **Approval of Minutes Tuesday, August 16th, 2022**
MOTION: That the minutes of the August 16th meeting of Council be approved as printed. CARRIED
9. **Business Arising from previous minutes**
The Official Trustee responded to matters identified at the August meeting. Ivan is being asked to improve the appearance of the cenotaph area for the Remembrance Day service. Progress continues with the collection of outstanding sewer and water accounts. The CAO was looking into the matter of the land rental to the farmer. The budget statement was in error and Gas Tax monies will not be shown as part of net income.
10. **Unfinished Business**
Agreement with SSWA re Daryl Guignon Memorial Park. The Official Trustee highlighted the terms of the agreement being recommended with SSWA. Daphne Davey was asked to present an overview from the perspective of the SSWA
MOTION: That the agreement with the SSWA for the Daryl Guignon Memorial Park be approved. CARRIED
11. **Official Trustee Report**
 - 11.1. **Activities since last report –**
Nominations are being accepted Wednesday between 2 and 5 and Friday between 9 and 2:00pm. Please follow the web site for information

Election officials are still required. Interested individuals are asked to advise the office at the earliest possible date.

2021-2022 Audit – The audit is almost complete and will be presented at the November 15th Council meeting.

Fiona damage primarily involved fallen trees and roof damage to both the Fire Hall and the Municipal Complex.

Remembrance Day Service will be held in Crapaud this year. Kingston Legion will be doing the ceremony on November 11th at 11:00. The wreath will be laid at the cenotaph and a location for the larger ceremony is to be determined.

Pleased to advise that Atlantic Gun has expanded into the centre section of the Municipal Complex. The lease will be for 3 years with rent to be adjusted annually. Either party has exit clauses if necessary.

Canada Day Grant – November 21st is the date to make a submission for this grant. Crapaud will be making its own application at this time but I have reached out to Victoria.

Provincial Disaster Financial Assistance Program – October 31st is the date by which to submit a letter of intent to apply for funding under this program.

Federal announcement of New Horizons for Seniors Program grant program for assistance is being investigated. The municipality will file applications on all three programs where eligible.

Donation to Exhibition of \$5,000 – this grant has been tabled and deferred to the new Council for consideration

Parkade property at Inkerman and #13 This site was used for construction equipment. The site was grassed and a cash donation for plantings will be made by the Province to be used when the new Council determines what to plant on the land.

Ivan Lowther's maintenance contract has expired but he will remain on an "as needed basis". Ivan did another amazing job with the parkland and facilities as well as managing the student help.

Dennis Lowther is reporting some minor damage with trees from Fiona but the plants continued to operate without concern. Our testing for both facilities continues to be positive.

Prime Minister's Award – Exceptional Educator – nominations will be received up to January 17th, 2023.

Details available at CANADA.CA/PM/AWARDS. Categories include Teaching Excellence, Teaching excellent in Science, Technology, Engineering and Math and Excellence in Early Childhood Education

12 CAO Report –

The Acting CAO presented the attached income statement for the period up to October 15th

And hi-lited its contents

12. Municipal Bylaws/Policies –

- 12.1. On the agenda is second reading of the Crapaud Water and Sewer Corporation Bylaw and the Bylaw Rules and Regulations.
- 12.2. On the agenda is the presentation of the Disposal of Assets Policy.
- 12.3. **MOTION 2022-184:** That bylaw #2022-03 being the Crapaud Water and Sewer Corporation Bylaw be read a first time at the council meeting held on the 21st day of June 2022. **APPROVED**
- 12.4. **MOTION 2022-185:** That bylaw #2022-03 being the Crapaud Water and Sewer Corporation Bylaw be approved by the Official Trustee at the council meeting held on the 21st day of June 2022. **APPROVED**
- 12.5. **MOTION 2022-186:** That the Rural Municipality of Crapaud adopt the Crapaud Water and Sewer Corporation Bylaw Rules and Regulations dated June 21, 2022 presented at the council meeting held on the 21st day of June 2022. **APPROVED**
- 12.6. **MOTION 2022-187:** That the Rural Municipality of Crapaud adopt the Procurement Policy dated June 21, 2022, presented at the council meeting held on the 21st day of June 2022. **APPROVED**

13. New Business – None

14. Public Section –

Della Ferguson mentioned the upcoming Halloween party/dance for all ages at the Community Hall on October 22nd

Ian Lewis enquired about outstanding sewer or water bills from properties for sale and how the municipality could collect. A question was raised if Tax Sale properties. This will be investigated.

Connie MacKinnon asked again if clean up could be completed at the monument. Ivan will be asked to look into.

Tom Ferguson asked earlier in the meeting if consideration could be given to installing a shower in the Community Hall.

Susan Williams Bulman expressed appreciation for the revised financial reporting.

15. **Adjournment** - the meeting was adjourned at 7:55pm