

Rural Municipality of Crapaud

Regular Council Meeting
Wednesday January 16, 2019
7:00 pm Crapaud Community Library

MINUTES

Present: Mayor: Neila Auld
Deputy Mayor: Joanne Harvey
Councillors: Gary Lippman, Sabrina Arthur, Spencer MacKinnon,
Donna Henley, Arnold Stewart

Also: CAO: Barbara Weeks

Absent: None

Special Guest: Kevin McCarville, Municipal Affairs

1. **Introductions of Guests** – Matt MacFarlane (Absent), Kevin McCarville
Mayor Auld introduced Kevin McCarville and he provided an overview of the MGA.
2. **Meeting was called to order by Mayor Neila Auld at 7:00 pm**
3. **Approval of Agenda for January 16, 2019.**
 - 3.1. *Moved by Councilor Henley, Seconded by Councilor Lippman to approve Agenda for Jan 16th, 2019. Motion Carried unanimously.*
4. **Disclosure of Conflict of Interest**

Declaration(s) *Deputy Mayor Harvey declared if we are discussing First Mechanical she will excuse herself.*
5. **Approval of Minutes from Wednesday December 16, 2018**
 - 5.1. *Moved by Councilor Arthur, Seconded by Deputy Mayor Harvey to approve Minutes of Dec 16th, 2018. Motion Carried unanimously.*
6. **Business Arising from Previous Minutes**
 - 6.1. Questions arose regarding email of Dec 3 from Neila – regarding the sale of the Community Hall – closing had been delayed to Dec, delay was due to involvement of Neila Auld on the Non Profit Board (10-15 yrs ago). Neila had to sign papers to sign off from the Board. Was there a lease that needed to be broken between the Masons and the owners...can't sell something you don't own...Group was dissolved a long time ago. 99 year lease agreement.

6.2. Please number papers to be distributed. Discussed having binders for Councilors.

7. **New Business** – None discussed

8. **Mayor's Report** – Honorable Mayor Auld presented her report.

8.1. Councillor Donna reported that it still has been discussed that the MGA is new but she wants to make it known that 4 of the Councillors have been using the MGA for over a year.

9. **CAO Report** – Barbara Weeks presented her report

9.1. *Moved by Councilor Lippman, Seconded by Deputy Mayor Harvey to Defer CAO employment contract to be read by lawyer as long as the CAO is being paid. Motion Carried unanimously*

9.2. Motion to Approve CAO continuing to pay cleaner with postdated cheques. *Defer to closed HR*

9.3. *Moved by Deputy Mayor Harvey, Seconded by Councilor Lippman to approve CAO to contact accountant and discuss software upgrades to ensure that software is compatible and Approve Expense of \$438 to purchase software upgrade. Motion Carried unanimously*

9.4. Motion to Approve Unaudited Financials as presented – *Deferred to next meeting*

9.5. Motion to approve the CAO to increase the credit limit for the Fire Chief, Chris Paynter and the Fire Dept Treasurer, Kevin Shaw to \$2000. *Defer until the bylaw is reviewed*

9.6. *Moved by Councilor Arthur, Seconded by Councilor Lippman to allow CAO to sign and approve extending closing date and work with Province to approve survey and obtain a quote on redirecting easement on property. Motion Carried unanimously*

9.7. *Moved by Deputy Mayor Harvey, seconded by Councilor Henley to create a policy for handling affordable housing. Motion carried unanimously*

9.8. *Moved by Councilor Henley, seconded by Councilor Arthur to accept the CAO Report as presented Seconded by Sabrina*

10. **Committee Reports**

10.1. Fire Commissioner and EMO – Councillor Joanne Harvey/Fire Chief Chris Paynter

10.1.1. Fire Chief Chris Paynter was introduced by Joanne Harvey –

10.1.2. Chief Paynter discussed purchase of 2 trucks new truck, painted and ready to put in service

10.1.3. Selling the tanker that didn't suit. Denis to take water samples of well. Feels that well is not deep enough (only 40ft). Other well is 220 ft deep

- 10.1.4. Barb to arrange a meeting between Fire Chief, Joanne, Barb and Gary regarding future of FD with regards to the MGA. The FD always needs small items to keep the FD going ie gloves etc
- 10.1.5. Quick response half ton might be a good addition to the fleet. Chris is getting quotes
- 10.1.6. Update from Joanne on EMO as soon as she attends a meeting.

10.2. **Parks and Property – Councillor Gary Lippman.**

- 10.2.1. Recommended touring all of the properties, turn the area behind the hall to a better park, to incorporate the Stordy’s park, amphitheater. Funeral home might own the land behind the hall.
- 10.2.2. Would like to do a community gardens behind the lagoon.
- 10.2.3. Another town put the solar panels in and would be a great resource to talk to them.

10.3. Community Hall – Councillor Spencer MacKinnon

- 10.3.1. Has a committee together - Colin Dawson, Robin Arsenault, Ida MacDonald, Connie MacKinnon.

Moved by Councilor Henley, Seconded by Councilor Lippman to approve Community Hall Committee members as presented by Chair Spencer MacKinnon. Motion Carried unanimously, 2 stating conflict of interest, 4 approve.

- 10.3.2. Work to be done: Siding on the hall, new windows to make it more affordable to run.
- 10.3.3. Taking inventory at the hall.
- 10.3.4. Working with the Masons for the original rates of the hall.
- 10.3.5. Wants to make the hall work.
- 10.3.6. Masons – 150 year anniversary this summer.

Moved by Deputy Mayor Harvey, Seconded by Councilor Stewart to close the hall until; inspection is done, work has been identified and completed and fess ByLaw has been passed. Contracts and fees need to be in order to plan policies and procedures for business at the Hall. Motion Carried unanimously

10.4. Public Works/Water & Sewer – Councillor Arnold Stewart/CAO

- 10.4.1. Sewer and water AR needs to be looked at.

10.5. Events & Recreation – Councillor Sabrina Arthur.

- 10.5.1. Request from South Shore Sharks Basketball for \$500 for programming and tournaments.

Moved by Councilor Arthur, Seconded by Councilor Henley to approve donation of \$500 to South Shore Basketball. Motion Carried 5-1.

- 10.6. Marketing and Communications – Councillor Donna Henley – Defer to next month
- 10.7. South Shore Health & Wellness Committee update – Mayor Auld.
 - 10.7.1. Mayor Auld attended her first meeting
 - 10.7.2. Combined brochure with Crapaud and SSHW – Councilor Henley discussed that the Board of SSHW declined doing a joint brochure but Crapaud is more than welcome to use the template that was jointly developed.
 - 10.7.3. Land for DR – was discussed at a council meeting but it was not approved.
 - 10.7.4. SSHW is asking for another \$5000 donation to help equip one of the treatment rooms. Information needs to be gathered regarding the ownership of equipment and what the \$5000 will be used for.

11. Discussion Items

- 11.1. Tryon Historical Society – and Jack Sorrenson, Carol Wadell – historical pictures, etc to help furnish the community office, Community Hall and Library
- 11.2. Municipal Government Act & Regulations
- 11.3. Voter's List – defer, needs to be renewed, Council purchased list from Elections PEI, check elections by-law
- 11.4. By-law status - deferred
- 11.5. Municipal Growth Management - deferred
- 11.6. Gas Tax Money - status and future - deferred

12. Date of Next Regular Council Meeting – Wednesday, February 20, 2019

13. Adjournment:

Moved by Councilor Henley, Seconded by Deputy Mayor Harvey to adjourn the meeting at 9:45pm. Motion Carried unanimously.

Respectfully Submitted,

Signature of Mayor: _____ **Date:** _____

Signature of CAO : _____ **Date:** _____