

# Rural Municipality of Crapaud

Regular Council Meeting  
Wednesday December 19<sup>th</sup>, 2018

## MINUTES

Present: Mayor: Neila Auld  
Deputy Mayor: Joanne Harvey  
Councillors: Gary Lippman, Sabrina Arthur, Spencer MacKinnon, Donna Henley

Also: CAO: Barbara Weeks

Absent: Councillor Arnold Stewart (Minutes picked up)

**1. Call to order** – the meeting was called to order by Mayor Auld at 7:30pm after a brief overview of the Mayor's report.

**2. Approval of Agenda**

Motion: to approve Agenda for Dec 19<sup>th</sup>, 2018

Moved by Joanne Harvey; by Seconded by Gary Lippman

Motion Carried unanimously

**3. Disclosure of Conflict of Interest**

Part VI, Section 23 of the Municipalities Act, which maintains that:

*No member of Council shall derive any profit or financial advantage from the member's position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, the member shall declare the interest, leave the room where the matter is being discussed and abstain from discussion and voting on the matter.*

Declaration(s) – None Declared

**4. Approval of Minutes from last Council Meeting Wednesday November 21, 2018**

Motion: to approve Minutes of Wed Nov 21, 2018

Moved by Gary Lippman; Seconded by Donna Henley

Motion Carried unanimously

**5. Business Arising from Previous Minutes**

5.1. Councillor Gary Lippman mentioned that he has recommended a Vestibule built for Library and repairs to be made to the book return. It was not mentioned in the previous minutes and he would like it to be added now.

5.2. Councillor Donna Henley would like to add a report from SSHW to committee reports below.

**6. New Business – None to add**

**7. Mayor's Report**

Motion: to approve Mayor's report as presented

Moved by Gary Lippman; Seconded by Joanne Harvey

Motion carried unanimously

**8. CAO Report**

Motion: to approve CAO's report as presented

Moved by Donna seconded by Gary

Motion carried unanimously

**9. Committee Reports**

**9.1. Professional Building – Councillor Gary Lippman**

9.1.1. Gary described vestibule for library and new slot to be changed. Needs to be upgraded to code. Signs for Library need to be ordered to direct the public to the Library. Joanne and Gary suggested First on Site (Donny Cameron) and Service Master to test the air quality. Barb to get a quote.

9.1.2. Elon Musk roof \$1700 reservation fee, might be \$45,000 to install solar roof on prof building. Gary would like it on the Community Hall as well. If it's put in place then Maritime Electric would benefit from extra power being generating by solar panels. Information directly obtained through the Elon Musk website. Sabrina mentioned Grants for solar energy. More discussion required.

**9.2. Crapaud Water & Sewer Utilities – CAO & Denis Lowther**

9.2.1. Nov 2018 – Sherwood Forest Water site produced 1115 m<sup>3</sup> of water

9.2.2. Nov 2018 – Lagoon treated 7118 m<sup>3</sup> of waste water

9.2.3. 52 call outs

9.2.4. Barb Mentioned the issue of call outs and video surveillance, Denis gets a call every time there is a glitch in power and he has to go out to check. Maybe a new video system would help, more discussion and maybe quotes needed.

**9.3. Street Lights/Roads/Sherwood Forest Subdivision – Councillor Arnold Stewart**

9.3.1. Barb had one call from Ivan regarding two street lights out; Barb called Maritime Electric to fix.

**9.4. Recreation & Special Events – Councillor Sabrina Arthur**

9.4.1. Christmas dinner was attended by Councillors at Mary's Place; Arnold, Donna, Sabrina, and guests attended as well as Eddie, Mike and the new CAO Barbara Weeks and guest. Thank you cards were given to Eddie and Mike for their years of service.

9.4.2. Sabrina mentioned Christmas in Crapaud event musicians to be paid honorariums

Motion to approve a payment of the musicians \$75

Moved by Donna Henley; Seconded by Gary Lippman

Motion Carried unanimously

- 9.4.3. Sabrina to view community Christmas lights and then pick 3 households to receive a \$25 gift card from local businesses.
- 9.4.4. The Municipality is sponsoring a community skate at the South Shore Actiplex on Dec 20 at 1-2pm?? Check times?

#### 9.5. Marketing & Communication – Councillor Donna Henley

- 9.5.1. Has access to official website, Facebook if Councillors or CAO want to send information to post
- 9.5.2. Donna will update website with Councillors information and pictures
- 9.5.3. In 2019 Friends of the Library are having a significant anniversary, committee to look into suggestions and ideas.
- 9.5.4. Received email from South Shore Chamber of Commerce, they would like one council member at each meeting – for the last two years no one from Council has attended a meeting
- 9.5.5. Newsletter suggestion – Donna has heard suggestions for having a community newsletter. Three times a year Jan, May and Sept possibly. To include local business advertising, tourism, MGA and Council info, local community events. It was suggested to put together a committee. Some preliminary stats mailing newsletters through Canada Post would be 16.04 cents per household; 441 households. Spencer suggested Larkins might advertise. Donna to work on a mock up.
- 9.5.6. Facebook posts that had the most hits were Larkins' grand opening and the new ownership of the Red Rooster.
- 9.5.7. Jan – plans for booth at Exhibition, Suggestion box, Gary and Sabrina helped out last year.

#### 9.6. Health & EMO – Councillor Gary Lippman

- 9.6.1. Been focusing on EMO, Rick Singer retiring
- 9.6.2. Classes scheduled for next year might be re-scheduled
- 9.6.3. Joanne is happy to take over the EMO portfolio.
- 9.6.4. Donna's concern was about the last power outage, EMO kicks in after 72 hours. Generator is at Fire Hall
- 9.6.5. Schedule power outage for Dec 19-23<sup>rd</sup> – Spencer MacKinnon

#### 9.7. Fire Department – Fire Chief Chris Paynter - absent

- 9.7.1. Kevin asked CAO for an increase to their credit card amount to \$5000. Chris will be asked to send something in writing and Council will approve. Barb to talk to Chris.

#### 9.8. South Shore Health Wellness Inc. Committee update – Donna Henley

- 9.8.1. Donna believes that the Board of Directors will choose a representative to sit on their board. Mayor Auld would like to put her name forth to represent Council on the SSHW Board.
- 9.8.2. The Dr. was a Crapaud/Cornwall billing number. They are trying to get it separated but they feel that the Province won't do it. They are wanting to get a multi-disciplinary health care practice, and they are trying to make the public aware. Construction of clinic is underway, borrowing people from Prince County. They are seeing 3000 patients from Cornwall to Summerside.
- 9.8.3. Nurse practitioner two days a week, hoping to get a second one, also have an RN. Fundraising in place for building. Sue Bird, Physiotherapist, Council to send a welcome.

9.8.4. Neila to get a hold of Lisa for date and time of next meeting.

**10. New Committee Representation including Roles and Responsibilities**

Motion to approve new Committees as follows:

- Fire Commissioner and Emergency Measures Organization – Joanne Harvey
- Marketing and Communications- Donna Henley
- Events & Recreation – Sabrina Arthur
- Parks and Property - Gary Lippman
- Public Works – Water & Sewer – Arnold Stewart/Neila Auld
- Crapaud Community Hall (bookings) - Spencer MacKinnon
- South Shore Health Care Committee – Neila Auld

Motion: to approve the committees as listed.

1.1. Moved by Gary Lippman; Seconded by Joanne Harvey

Motion Carried unanimously

**11. Crapaud Community Hall Next Steps –**

- 11.1. Spencer is Councillor in charge of the Hall and will coordinate with Gary who is councillor of Buildings and Properties to come up with a plan to complete repairs and policies surrounding renting, keys, etc.
- 11.2. Pipes froze, see notes from Dale
- 11.3. Suggest changing code/locks as there are too many keys out.
- 11.4. Work needs to be done by a licensed contractor who carries liability insurance.
- 11.5. Jan-Mar – Neila suggested closing the hall during the winter months to complete repairs.
- 11.6. Masons to continue to use the hall – Neila, Spencer, 150 anniversary, insurance issues, rental?
- 11.7. Continuing with chase the ace to receive funds, check on how much we receive.
- 11.8. Donna suggested finding other groups to use the hall and pay rent to help offset expenses.
- 11.9. Chase the Ace – sell tickets, tally money, the Halls turn is in January, we need two people 7-9
- 11.10. South shore 50+ club to use the hall 2-3 times every week

**12. Date of Next Regular Council Meeting – TBD**

Discussion regarding dates of regular council meetings ensued. Suggestions to change the meetings to 2<sup>nd</sup> Tues or Wed evening of the month. Barb to find out when the South Shore Watershed group, Crapaud meets, Daphne Davy to ensure we don't have a conflict.

Respectfully Submitted,

Signature of Mayor: \_\_\_\_\_ Date \_\_\_\_\_

Signature of CAO: \_\_\_\_\_ Date \_\_\_\_\_