

**Emergency Measures Organization**  
**BY-LAW # 2014 –EMO - 1**

A By-law to establish and maintain a **Municipal Emergency Measures Organization for the Municipality of Crapaud** and to authorize the Municipality of Crapaud, to participate to the full extent of its capabilities in the Municipal Emergency Measures Plan. This Emergency Measures Organization Bylaw repeals any past Emergency Measures Bylaw that may have been in effect.

**WHEREAS** Chapter 11 of the Emergency Measures Act 1990 provides that municipalities may establish a Municipal Emergency Measures Plan, and indicates the actions which may be taken by municipalities to further emergency planning;

**AND WHEREAS** it is deemed expedient to establish a Municipal Emergency Measures Plan to serve the Municipality of Crapaud;

**THEREFORE** the Council of the Municipality of Crapaud enacts as follows:

1. A Municipal Emergency Measures Plan is hereby established, hereinafter referred to as the Municipality of Crapaud Municipal Emergency Measures Plan.
2. The purpose and objective of the Municipality of Crapaud Municipal Emergency Measures with the cooperation of the Provincial Emergency Measures Organization, are as follows:
  - a. to plan for the emergency operation of municipal government;
  - b. to establish plans for the cooperation and mutual assistance between municipal governments in the event of a disaster or emergency;
  - c. to prepare plans for public survival;
  - d. to coordinate the emergency plans of the municipal departments and services having immediate responsibilities in the event of a disaster or emergency;
  - e. to cooperate with authorities of the municipality, neighbouring municipalities and provincial authorities who have been assigned comparable duties;
  - f. to conduct emergency measures courses for the training of personnel who have an emergency role;
  - g. to conduct a public self-help education program related to emergencies; and
  - h. to carry out other similar work within the geographical area encompassed by the Municipality. The Municipality of Crapaud's Municipal Emergency Measures

Organization shall consist of:

- a. Members of Council
  - b. The Municipal Emergency Measures Coordinator
  - c. The Planning Committee
4. The **Chair and Council** will select an individual from within the Municipality to be appointed as the Municipal Emergency Measures Coordinator (MEMC). This individual will receive direction from and report to the Chair and Council.
5. The Municipal Emergency Measures Organization shall have the following powers and responsibilities:
- a. To establish policy for the Municipality of Crapaud's Municipal Emergency Measures, subject to the approval of Council;
  - b. Subject to the approval of Council to name or assign such persons, as it may deem advisable, to the Planning Committee. This committee will perform duties related to continuity of Municipal government and public survival in case of emergency or disaster.
6. The **Municipal Emergency Measures Coordinator** shall be responsible for:
- a. Developing and implementing the Municipal Emergency Measures Plan;
  - b. Coordinating or integrating plans for the continued functioning of municipal services which would be required in the event of an emergency; and
  - c. When policy decisions are required, submit the matter to the Chair and Council in the form of recommendations;
  - d. The performance of other related duties as directed by the Chair and Council.
7. The **Planning Committee** shall consist of, but not be limited to, the following members:
- Chair - Municipal Emergency Measures Coordinator
- Members:   Police  
              Nurse  
              Engineer  
              Council Administrator  
              Utilities Chairs
8. The local authority, when satisfied that an emergency exists or may exist in that municipality, will declare a State of Local Emergency in respect of that municipality. Where the council of a municipality is unable to act promptly in declaring a state of local

emergency in a municipality pursuant to subsection (2) of the Emergency Measures Act, the Chair of the municipality may, after consulting a majority of the members of council of the municipality where practicable, declare a state of local emergency in the municipality.

## **Council Emergency Measures Organization Bylaw – EMO2014 - 1 Community of Crapaud, Prince Edward Island**

**Effective Date**

The effective date of the Council Emergency Measures Organization Bylaw is June 3, 2014.

**Authority**

The Council for the Community of Crapaud, under authority vested in it by Section 17 of the *Municipalities Act* hereby enacts as follows:

**First Reading:**

The Council Emergency Measures Organization Bylaw was **read a first time** at the Council meeting held on the 7<sup>th</sup> day of May 2014.

This Bylaw was **approved** by a majority of Councillors present at the Council meeting held on the 7<sup>th</sup> day of May, 2014

**Second Reading:**

The Council Emergency Measures Bylaw was **read a second time** at the Council meeting held on the 3<sup>rd</sup> day of June, 2014.

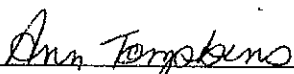
This Bylaw was **approved** by a majority of Councillors present at the Council meeting held on the 3<sup>rd</sup> day of June 2014.

**Adoption and Approval by Council:**

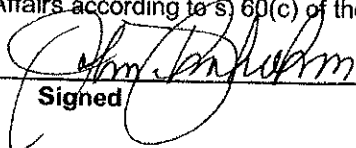
This Council Emergency Measures Bylaw was adopted by a majority of Councillors present at the Council meeting held on the 3<sup>rd</sup> day of June 2014

This Council Emergency Measures Bylaw is declared to be passed on the 3<sup>rd</sup> day of June 2014.

  
\_\_\_\_\_  
Chairperson/Vice Chairperson

  
\_\_\_\_\_  
Chief Administrative Officer

Filed on behalf of the Minister of Finance and Municipal Affairs according to s 60(c) of the **Municipalities Act**.

 \_\_\_\_\_  
Signed Dated 15/07/14



Municipal Affairs and  
Provincial Planning

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PO Box 2000, Charlottetown  
Prince Edward Island  
Canada C1A 7N8

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Affaires municipales



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Colin Dawson  
Community of Crapaud  
PO Box 30  
Crapaud, PE  
CO1 1J0  
July 15, 2014

Dear Mr. Dawson,

**Re: Community of Crapaud – Emergency Measures Organization Bylaw (Bylaw # 2014-EMO-1 adopted 06/03/14)**

I wish to acknowledge receipt of the following bylaw:

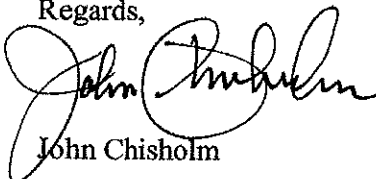
- Community of Crapaud, Emergency Measures Organization Bylaw (Bylaw # 2014-EMO-1, adopted 06/03/14)

A Copy of the above noted bylaw has been filed in accordance with section 60 of the *Municipalities Act*. Enclosed is a dated and signed copy of the resolution sheet for your files.

Please be advised that it is the responsibility of the municipality passing a bylaw to both ensure that the subject area covered by the bylaw is within the jurisdiction of the municipality and that the procedures for the passage of a bylaw under the *Municipalities Act* have been complied with.

Please feel free to contact the undersigned should you have any questions regarding this matter.

Regards,



John Chisholm

A BY-LAW to establish and maintain an Emergency Measures Organization in and for the Community of Crapaud and to authorize the Community of Crapaud to participate, to the full extent of its capabilities, in the said Organization.

WHEREAS the Government of Canada has deemed it necessary to create a branch of government, in the form of an Emergency Measures Organization, to co-ordinate the duties and functions of those government departments and agencies which would have a responsibility in a civil disaster or war emergency;

AND WHEREAS the Government of Prince Edward Island accordingly has deemed it desirable to co-operate with the Government of Canada in carrying out in respect of Prince Edward Island its responsibility for the security, defence, peace, order and welfare of Canada in the event of real or apprehended war, invasion or insurrection, and as a consequence, has established a branch of government known as the Emergency Measures Organization, and is making provision for the continued functioning of civil government and government services in Prince Edward Island in the event of an emergency caused by a real or apprehended war, invasion or insurrection, or by natural causes;

AND WHEREAS Chapter E-5 of the Emergency Measures Act 1966 provides that municipalities may establish a civil defence organization, and indicates the actions which may be taken by one or more municipalities to further civil emergency planning;

AND WHEREAS it is deemed expedient to establish an Emergency Measures Organization as a branch of municipal government to serve the Community of Crapaud;

THEREFORE the Council of the Community of Crapaud enacts as follows:

1. An Emergency Measures Organization is hereby established, hereinafter referred to as Crapaud

Emergency Measures Organization.


2. The Purposes and Objectives of the Crapaud Emergency Measures Organization with the co-operation of the Provincial Emergency Measures Organization, are as follows:
  - a. to plan for the continuity of the physical operation of government of the municipal unit and to establish plans for the co-operation and mutual assistance between municipal governments in the event of a civil disaster or war emergency;
  - b. to co-ordinate the emergency plans of the municipal unit for departments and services having immediate responsibilities in the event of a civil disaster or war emergency, and to prepare plans for public survival;
  - c. to work closely with other authorities of the municipal unit, neighbouring municipal units and Provincial authorities who have been assigned to comparable duties;
  - d. to conduct emergency measures familiarization courses for the training of personnel who have an emergency role;
  - e. to conduct a public self-help education program related to nuclear and other types of warfare and natural emergencies;
  - f. to carry out other similar work within the geographical area encompassed by the municipality.
3. The Crapaud Emergency Measures Organization shall consist of two branches to be known as:
  - a. The Executive Committee
  - b. The Planning Committee

4. The Executive Committee shall consist of the Chairman and two members of the council appointed by the Council by resolution at the annual meeting. The council may fill any vacancies of Executive Committee at its next meeting.
5. The Executive Committee shall have the following duties, powers and responsibilities:
  - a. to establish policy for the Crapaud Emergency Measures Organization;
  - b. to recommend to Council, from time to time, by resolution of the committee, the appointment of an Emergency Measures Co-ordinator for the Crapaud Emergency Measures Organization and such other employees as may be required to assist the Emergency Measures Co-ordinator from, wherever possible, within the municipal administration;
  - c. subject to the approval of the council to name or assign such persons as it may deem advisable to provide key personnel to perform duties related to continuity of municipal government and public survival in the case of an emergency or disaster.
6. The Emergency Measures Co-ordinator shall be Chairman of the Planning Committee and be responsible for:
  - a. the implementation of the policy as formulated by the Executive Committee;
  - b. the fulfillment of the "Purposes and Objectives" as more particularly set out in Section 2 of this By-Law;
  - c. the performance of other related duties as directed by the Executive Committee.
7. 1. The Planning Committee shall consist of the following officers of the municipal unit:  
Chairman - The Emergency Measures Co-ordinator

Members - Fire Chief  
Police  
Nurse  
Engineer  
Clerk Treasurer  
Utilities Manager

2. The Planning Committee may appoint one of its members or another person to act as secretary.
3. When a member of the Planning Committee is the employee of a statutory Board or Commission, the consent of such Board or Commission shall be requested to make the appointment effective.
8.
  1. The Planning Committee shall be responsible for co-ordinating or integrating plans for the continued functioning of municipal services which would be required in the event of emergency;
  2. The Planning Committee shall, when Policy decisions are required, submit the matter to the Executive Committee in the form of recommendations.

I, Gloria Shaw, Administrator of the Community of Crapaud do hereby certify that the foregoing is a true and correct copy of a by-law, duly passed by council, at a duly called and regularly constituted meeting held on the 2nd day of May 1988.

  
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Administrator  
Community of Crapaud