

Rural Municipality of Crapaud

Regular Council Meeting
Tuesday November 19, 2019
7:00 pm
Crapaud Community Hall

MINUTES

Present: Mayor: Neila Auld
Deputy Mayor: Donna Henley
Councillors: Arnold Stewart, Bill Chester, Spencer MacKinnon

Also: Staff: Barbara Weeks, CAO

Absent: None

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- 1. Introductions** – Mayor Auld welcomed members of Council, CAO and members of the public to the meeting.
 - 2. Meeting was called to order by Mayor Auld at 7:05 pm**
 - 3. Approval of Agenda for November 19, 2019**
It was so moved by Councilor Chester and seconded by Councilor Henley to approve Agenda for November 19, 2019. Motion Carried unanimously.
 - 4. Disclosure of Conflict of Interest –**
 - 4.1. Councilor Chester noted possible conflict of interest if the Curling Club is discussed.
 - 4.2. Mayor Auld disclosed possible conflict with one of the builders being discussed, she has a family connection.
 - 5. Approval of Minutes October 15, 2019**
It was so moved by Councilor Henley and seconded by Councilor Chester to approve the minutes as printed. Motion Carried unanimously.
 - 6. Business Arising from Previous Minutes**
None presented or discussed
 - 7. New Business**
 - 7.1. Presentation from Pam Schurman and Rose Leger from Central Development Corporation on their Pilot Project for shared services in the Central Region. Asking for Council to join other Municipalities in the area to identify services that could be shared ie by law officer, CFO.
 - 8. Mayor's Report – Mayor Auld read her report (attached)**

- 8.1. Rules of order to be clarified. Council and Public must refrain from “chatting” or speaking out without authorization from the Chair. Chair is the Mayor or delegate. All discussion/questions are to be directed to the Chair. Chair will answer the question or direct it to the appropriate councilor or the CAO, or deferred for future review.
- 8.2. Mayor Auld would like to welcome the newly acclaimed Councillor; Stan Baker.
- 8.3. Mayor Auld reported that Kris Jones has resigned due to time constraints.
- 8.4. Discussions and work is continuing on Affordable Housing, Expansion of Sherwood Forest water and sewer, By Law updates, Municipal Growth/Land Use, Asset Management, EMO; these are large projects that move slowly.
- 8.5. Neila has met with Kent Stewart regarding sign for office.
- 8.6. General Terms of Reference for Council members was circulated.

MOTION 2019-048 *It was so moved by Councillor Henley and seconded by Councillor Baker to accept the Terms of Reference as presented. Motion Carried 4-1*

- 8.7. Exhibition Land Transfer – Matt MacFarlane completed the Agreement of Purchase and Sale for the Exhibition Land (attached).

MOTION 2019-049 *It was so moved by Councillor Henley and seconded by Councillor MacKinnon to accept the Agreement of Purchase and Sale with the following changes to Schedule A. Motion Carried unanimously.*

#2, 3 & 5 *changing “Crapaud Exhibition” to “Events approved and directed by the Board of the Crapaud Exhibition Association Limited”*

9. CAO Report (attached)

- 9.1. Barbara Weeks presented her report. Financial expenditures for October were \$31,735.80 and Revenue totaled \$15,817.22.

MOTION 2019-050 *It was so moved by Councillor Henley and seconded by Councillor Chester to approve Council members attend The Hall Christmas Meal on Dec 7th. Council Meals will be paid for by Community funds, guests will pay for themselves. Staff will be invited too. Motion Carried unanimously*

MOTION 2019-051 *It was so moved by Councillor Henley and seconded by Councillor Chester to approve CAO’s request to close the Municipal Office from Dec 24-26 and Dec 31 & Jan 1. Motion carried unanimously.*

1. MOTION: To approve CAO release The Brody Company (Dollar store) from their lease effective December 1, 2019 and prepare a letter with the advice of lawyer.

2. MOTION: To approve CAO negotiate rental space rent with Lessee.....1000 sq ft to Don Wills, Atlantic Handyman. Rent will be for \$6.00/sq ft/year.... Minimum 3 year lease to be signed effective January 1, 2020. Upgrades to be discussed; business specific upgrades to be done by lessee and upgrades to interior walls and separate entrance to be done by Municipality. Lease to be approved by Lawyer before being signing.

3. MOTION: To approve CAO discuss with Don Wills regarding repairs needed before winter; gap in doors, windows and missing shingles on Hall building and missing shingles on prof building roof.

MOTION 052: It was so moved by Councillor Chester and seconded by Councillor Henley to approve all three above Action items presented in the CAO report concerning the rental space and repairs needed. Motion carried unanimously.

10. Committee Reports

10.1. Fire Commissioner and EMO – Report attached

- a. Fire Department Food Drive for South Shore Food Share, date to follow. Council to donate a basket individually, donations accepted.
- b. EMO warming center to switch to the Hall, need to have a public meeting to allow public to know steps for EMO. Need to prepare an action plan for EMO. Start with current plan and expand on.
- c. Councillor MacKinnon reported that the pager system is not working, only covers 20 km radius which does not cover service area. Need to find a new system.
- d. Councillor MacKinnon also asked for members of the Fire Department be trained on how to operate the generator and be provided with a key. CAO to arrange this with Ivan Lowther.

10.2. Parks and Properties – Councillor Kris Jones resigned no report.

- a. CAO reported member of the public is purchasing a piece of property on Inkerman Road and asking to be hooked up to the Sewer. Approximate cost to Community would be \$10,000. Gas tax funds can be used to cover this.

MOTION 2019-053 It was so moved by Councillor Henley and seconded by Councillor Chester to approve the sewer connection for 64 Inkerman Road. Motion carried unanimously.

10.3. Land and Finance – Councillor Chester – Report Attached

- a. Councillor Chester presented information from two builders with expressed interest in building affordable housing/seniors housing on land in the Municipality. Bayside Builders and Wendy McQuaid. CAO to arrange presentations from both builders in January and February.

10.4. Community Hall – Councillor MacKinnon –Report Attached

- a. Food Premises license is Class 4, CAO looked into limitations to ensure we are following requirements. Need a permission signed by any Chef or individual renting and cooking in the kitchen; they will take on the responsibility and liabilities.
- b. CAO reported that the Hall was inspected, report was circulated to Council.
- c. Councillor MacKinnon reported that the Victoria Playhouse is asking to use the Hall for rehearsals in June 2020. They will need it 6 days a week for the month, used it before at a cost of \$875 for the month.

MOTION 2019-054 It was so moved by Councillor Henley and seconded by Councillor Chester to approve the Victoria Playhouse using the Hall for rehearsals in June 2020, at a total rental price of \$900 for the month. Motion carried unanimously.

- d. A Discussion ensued regarding expenses for the Christmas meals on Dec 7th and Dec 14th and how they will be covered. There was some confusion over the Chamber meal prepared. The Hall committee will collect expenses receipts from caterer and then submit for payment to CAO.

MOTION 2019-055 It was so moved by Councillor Henley and seconded by Councillor Chester to approve expenses for the Christmas Dinners being served at the Hall on December 7 & 14 not to exceed \$1000 total and for receipts to be submitted to the CAO for payment. Motion carried unanimously.

10.5. Public Works/Water & Sewer – no report but see Sewer hookup above.

10.6. Marketing & Community – Report attached

- a. Committee looking into “Welcoming Communities” initiative from Federation of PEI Municipalities. More information to come.
- b. Crapaud Community Pins arrived. To be handed out to local organizations, special occasions. CAO to keep track of where the pins are awarded.
- c. Annual Christmas lights competition will start December 1, Judged December 20 and prizes awarded.

11. Discussion, Correspondence & Public Input

- 11.1. December meeting will be deferred and the Next Meeting will be Tuesday January 21 , 2019, 7:00 pm at the Crapaud Community Hall

12. Adjournment

- 12.1. It was so moved by Councilor Chester to adjourn the meeting at 9:35pm.

Respectfully submitted, approved and signed,

Date: _____

Neila Auld, Mayor

Barbara Weeks, Chief Administrative Officer
Rural Municipality of Crapaud



November 19, 2019

MAYOR'S REPORT

Welcome to Councillors, our CAO and to public attendees to tonight's meeting. As usual I am reminding everyone of some rules or order. Council and Public must refrain from "chatting" or speaking out without authorization from the Chair (me). All discussion/questions, including from Council members, are to be directed to the Chair (me). I will answer the question or direct it to the appropriate councilor or the CAO. Or it will be deferred for future review.

Public opportunity for comments or discussion will be at the end of the meeting. If anyone wants to intercede during Council's discussion, please raise your hand and the Chair (me) will address your request. Any administrative questions will be addressed, deferred to the end of the meeting, or to the office for response during office hours.

I welcome our new Council Member, Stan Baker. A longtime resident of Crapaud, living in Sherwood Forest, raised his family here, and also previously served on Council.

Barb's report has a list of Resolutions to be passed at this evening's meeting. Let's all get on board to see that they get done!

My Activities since the last Council meeting:

OCTOBER

- Chamber Dinner October 22
- Meeting with Minister Jamie Fox October 25 at our Office
- October 29 – meeting of 6 Council Mayors/CAOs from Crapaud, Kinkora, Victoria, Breadalbane Borden and Bonshaw.
- November 10- attended Remembrance Days Ceremony in Crapaud

I have requested Council to make a list of their priorities for Council to work towards. I have also asked Barb, as CAO, to post these items at the Office so they can be followed to accomplishment. They can be large items, or small. But it will show the activity happening with this Council and staff.

Just so you knowhere are some items we are actively working on (and in no particular order):

- Crapaud Hall - some smaller supply issues for kitchen (already provided to Spencer and Barb). Need to deal with the Inspector's Report.
- - Letter from joint municipalities to James Aylward re physician recruitment
- - Affordable(Sr) housing- CMHC/CDC
- - Expansion Sherwood Forest (info MacAdam NewBrunswick municipality). Covenants; Right turn in lane; back entry for delivery trucks to Villa
- - South Shore Tourism Info Centre/Museum (Rural Development CDC)
- - Dividing Rental Space: funding including roof and Library ventilation
- - EMO Plan - fire dept, William Caw. Generator Hall, Animal Rescue + EMO presentation for community
- - Office - expand Boardroom, floors and ceilings repaired
- - Quarterly community newsletter
- - Exhibition land transfer progress
- - Asset Management: Identify and long term costs...Hall, Prof Centre and FD, Water and sewer ...more? Expansion of SF
- - Waddell photos/prints copied and framed for office Boardroom display
- - Land Use - to Province or do we want to control?
- - sewer debts
- - apply from Skills PEI for a summer office assistant
- - Signage: large Community signs need re-facing. Office and Library (directional). Front of building directing one side to office and other side for Library. Also one at office door double sided facing both entry ways. Hours just on door window, not sign.
- - collect some info brochures for office displayEMO, various groups like Family Violence Center. Big Brothers etc.
- - Letters for front road sign so we can post notices.
- - Renew Bylaws
- -Committees Terms of Reference

Once again, we have a fulsome Agenda of material to complete. Please step forward to help in the various committees, or respond positively if approached.

Neila I. Auld, BscPharm
Mayor

Rural Municipality of Crapaud
CAO Update
Regular Council Meeting
Tuesday, November 19, 2019 – 7:00 pm

Updates

1. Attached financials up to Oct 31, 2019.
2. Total Expenditures for October were \$31,735.80 and Revenue totalled \$15,817.22.
3. CAO purchased baby change station for the library and Ivan installed it. Stacey, Librarian was so excited to finally have it.
4. CAO purchased laptop for the Mayor to use during her term in office.
5. **RGM Home Inspections completed inspection** of Crapaud Community Hall on October 24th, 2019. CAO forwarded full report to Council.
6. **By-election Nov 18, 2019** – Notices for the paper were submitted listing dates for the nomination period. County Line Courier, Website and a sign on the Municipal Office door. No nominations were received by the deadline of November 1st so the Nomination period was extended, as per MGA for a further 7 days. Office was open additional hours for nomination period and on the last day for nominations, Nov 8th, one new Councillor was acclaimed as no others came forward.
7. **Fire Marshall** completed a fire inspection of the Hall on November 7th, as per Capacity permit requirements. Nothing serious was noted in the walk through. Limited factor for capacity is washrooms; 2 needed per 50 people, as it is now, the capacity will not go above 100. He will be sending a report in the next couple of weeks.
8. **Council Christmas Dinner** – The Hall Committee has asked if Council will have a Christmas dinner get together at the fundraiser on December 7th, tickets are \$25 each. Suggest meals paid for by Municipality for Council members and staff, Guests to pay for their own ticket. Approximate cost would be \$250 max (10 - Ivan, Dennis, Chris Paynter, 6 Councillors and Mayor, CAO is unavailable that night).
9. **CAO Christmas Office Hours** – CAO would like to request the office be closed Dec 24-26th and on Dec 31-Jan 1. CAO to be available for emergencies, messages will still be checked daily. Office will re-open on Thursday Jan 2, 2019.

Action Items

1. **MOTION: To approve CAO release The Brody Company** (Dollar store) from their lease effective December 1, 2019 and prepare a letter with the advice of lawyer.
2. **MOTION: To approve CAO negotiate rental space rent with Lessee.....1000 sq ft to Don Wills, Atlantic Handyman.** Rent will be for \$6.00/sq ft/year...includes CAM (snow removal, sewer, water, heat)...\$500/month plus HST (\$575) plus electricity. Minimum 3 year lease to be signed effective January 1, 2020. Upgrades to be discussed; business specific upgrades to be done by lessee and upgrades to interior walls and separate entrance to be done by Municipality. Lease to be approved by Lawyer before being signed.
3. **MOTION: To approve CAO discuss with Don Wills regarding repairs needed before winter; gap in doors, windows and missing shingles on Hall building and missing shingles on prof building roof.**

Respectfully Submitted,

Barbara Weeks, CAO

Community of Crapaud
 Cumulative Income Statement
 2019-2020 Fiscal

	SEPT	Cummulative TOTAL	2019/20 Fiscal BUDGET	% of Budget
General Revenue from Operations				
Fire Dues & Donations	\$ 69,500.00	\$ 124,000.00	\$ 177,075.00	70%
Equalization Grant	\$ 2,131.75	\$ 12,790.50	\$ 25,581.00	50%
Real Property Taxes	\$ 8,344.00	\$ 49,361.00	\$ 117,500.00	42%
Water Revenue	\$ 1,510.00	\$ 18,748.17	\$ 22,200.00	84%
Sewer Revenue	\$ 1,930.00	\$ 93,598.71	\$ 82,000.00	114%
Wage Grants	\$ 1,839.00	\$ 1,839.00	\$ 8,000.00	23%
Recreation Grant		\$ -	\$ 1,700.00	
Sponsorships of Community Events		\$ -	\$ 1,000.00	
Special Projects Donations		\$ -		
Federal Infrastructure Funding		\$ -		
WWCF		\$ 11,454.38		
Interest	\$ 162.32	\$ 1,123.75	\$ 3,700.00	30%
Rent	\$ 1,897.50	\$ 11,385.00	\$ 29,046.00	39%
Land Rental		\$ -	\$ 600.00	0%
Other Revenue (Hall, Land Sales)	\$ 265.00	\$ 4,204.50	\$ 55,000.00	8%
Total General Revenue - Operations	\$ 87,314.57	\$ 327,665.01	\$ 523,402.00	63%
Government Transfers for Capital				
Federal Infrastructure Funding		\$ -		
Provincial Infrastructure Funding		\$ -		
Gas Tax Revenue		\$ -	\$ 200,000.00	
Total Gov't Transfers for Capital		\$ -	\$ 200,000.00	
TOTAL REVENUE	\$ 87,314.57	\$327,665.01	\$ 723,402.00	45%

	SEPT	Cummulative	2019/20 Fiscal	%
		TOTAL	BUDGET	Budget
Fire Protection				
Donations - FD		\$ 200.00	\$ 1,000.00	20%
Dues & Licenses - Fire Dept		\$ -	\$ 1,250.00	
Equipment - Fire Dept	\$ 459.98	\$ 459.98	\$ 1,600.00	29%
Electricity - Fire Dept	\$ 347.69	\$ 2,143.79	\$ 3,000.00	71%
Gas & Oil - Fire Dept		\$ 1,144.34	\$ 2,500.00	46%
Heating - Fire Dept		\$ 1,788.45	\$ 4,000.00	45%
Honorariums - Fire Dept		\$ -	\$ 30,000.00	
Insurance - Firemen & Building - FD		\$ 7,334.00	\$ 7,200.00	102%
Insurance - Fire Trucks & CGL		\$ 11,876.00	\$ 12,000.00	99%
Interest & Bank Charges - Fire Dept	\$ 10.47	\$ 82.19	\$ 350.00	23%
Interest on Long-term Debt - FD		\$ -	\$ -	
Loan Payment - Fire Department		\$ -		
Meals - Fire Dept	\$ 109.91	\$ 109.91	\$ 2,800.00	4%
Miscellaneous - Fire Dept		\$ 107.25		
Office - Supplies Postage Phone FD	\$ 128.68	\$ 785.03	\$ 4,000.00	20%
Repairs & Maintenance - Fire Dept	\$ 180.00	\$ 2,265.55	\$ 6,000.00	38%
Supplies - Fire Dept	\$ 1,166.00	\$ 6,104.72	\$ 3,500.00	174%
Telephone & Radio - Fire Dept	\$ 379.84	\$ 2,338.26	\$ 4,500.00	52%
Training, Mileage & Uniforms - FD	\$ 573.56	\$ 1,753.32	\$ 3,000.00	58%
Property Taxes & Sewer Utility - FD		\$ 577.50	\$ 2,300.00	25%
Snow & Garbage - FD	\$ 100.00	\$ 615.00	\$ 2,500.00	25%
Total Fire Protection	\$ 3,456.13	\$ 39,685.29	\$ 91,500.00	43%
Professional Centre				
Electricity - Professional Centre		\$ -		
Heat - Professional Centre		\$ 2,521.22	\$ 3,500.00	72%
Heat - Councillors				
Insurance - Prof Centre		\$ 4,215.00	\$ 5,000.00	84%
Repairs & Maintenance - Prof Centre	\$ 180.00	\$ 2,668.06	\$ 3,000.00	89%
Snow Removal & Grass Cutting, Garbage	\$ 57.50	\$ 57.50	\$ 4,500.00	1%
Property Taxes & Sewer Utility		\$ 577.50	\$ 2,300.00	25%
Total Professional Centre	\$ 237.50	\$ 10,039.28	\$ 18,300.00	55%
Street Lights				
	\$ 774.93	\$ 4,645.32	\$ 8,000.00	58%
Parks & Property				
Black Fly Program		\$ 1,000.00	\$ 2,500.00	40%
Professional Services - Parks		\$ -		
Property Taxes - Parks & Property		\$ 260.34	\$ 4,625.00	6%
Repairs & Improvements - Parks	\$ 24.23	\$ 699.59	\$ 2,500.00	28%
Mileage - Parks	\$ 300.00	\$ 1,500.00	\$ 1,000.00	150%
Total Parks & Public Properties	\$ 324.23	\$ 3,459.93	\$ 10,625.00	33%
Recreation				
Recreation Sponsorships		\$ -	\$ 1,750.00	
Festivity/Event Supplies & Expenses	\$ 371.60	\$ 1,960.45	\$ 5,750.00	34%
Total Recreation	\$ 371.60	\$ 1,960.45	\$ 7,500.00	26%

		Cummulative	2019/20 Fiscal	%
	SEPT	TOTAL	BUDGET	of Budget
SEWER				
Interest & Bank Charges	\$ 18.47	\$ 260.98	\$ 320.00	82%
Interest on Long Term Debt	\$ 1,133.54	\$ 6,966.19	\$ 10,000.00	70%
Loan Payment (2 loans)	\$ 2,211.14	\$ 11,766.84	\$ 22,933.68	51%
Property Taxes				
Miscellaneous		\$ -	\$ 1,200.00	
Professional Fees		\$ -		
Regulatory Commission		\$ -	\$ 1,000.00	
Repairs & Maintenance	\$ 69.16	\$ 3,776.71	\$ 7,000.00	54%
Operator Fee	\$ 719.85	\$ 4,473.16	\$ 12,000.00	37%
Utilities	\$ 772.95	\$ 3,915.54	\$ 10,000.00	39%
Total Sewer	\$ 4,925.11	\$ 31,159.42	\$ 64,453.68	48%
WATER				
Interest & Bank Charges	\$ 16.20	\$ 151.76	\$ 200.00	76%
Interest on Long Term Debt	\$ 139.33	\$ 843.86	\$ 1,797.00	47%
Loan Payment	\$ 391.11	\$ 2,346.66		
Miscellaneous		\$ -	\$ 500.00	0%
Professional Fees		\$ -		
Regulatory Commission		\$ -	\$ 280.00	
Repairs & Maintenance	\$ 276.00	\$ 2,412.53	\$ 5,000.00	48%
Operator Fee	\$ 749.61	\$ 4,562.46	\$ 9,000.00	51%
Utilities	\$ 220.65	\$ 2,024.39	\$ 2,000.00	101%
Total Water	\$ 1,792.90	\$ 12,341.66	\$ 18,777.00	66%

Crapaud Community Hall				
Electricity - Comm Hall	\$ 76.98	\$ 539.79	\$ 2,400.00	22%
Equipment			\$ 5,000.00	
General Operating			\$ 4,500.00	
Heat - Comm Hall		\$ 2,564.41	\$ 3,500.00	73%
Insurance - Comm Hall		\$ 4,687.00	\$ 3,000.00	156%
Loan Payment (Hall)	\$ 400.00	\$ 2,400.00		
Interest on Long Term Debt	\$ 381.19	\$ 2,320.48	\$ 4,823.00	48%
Interest and Bank Charges				
Office Supplies			\$ 300.00	0%
Propane			\$ 2,400.00	0%
Repairs & Maintenance - Comm Hall	\$ 2,830.15	\$ 3,577.65	\$ 25,000.00	14%
Snow Removal & Grass, Garbage - Hall	\$ 100.00	\$ 100.00	\$ 1,500.00	7%
Property Taxes & Sewer - Hall		\$ 1,155.00	\$ 1,100.00	105%
Total Crapaud Community Hall	\$ 3,788.32	\$ 17,344.33	\$ 53,523.00	32%
TOTAL EXPENSES	\$ 19,286.28	\$ 139,108.17	\$ 493,189.00	28%
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NET INCOME	\$ 68,028.29	\$ 188,556.84	\$ 230,213.00	82%



November 19, 2019

FIRE COMMISSIONER'S/EMO REPORT

Crapaud, Kinkora and Borden Fire Departments will be holding a “Food Drive” in December for the South Shore Food Share service in Crapaud. Toys or food for the Christmas season and all three Departments will collect and bring there. Stay tuned for the date.

Chief Chris Paynter is working to finalize the specifics of the new “pager system” for the Department. Minister (and MLA) Jamie Fox has committed the provincial government to, I believe, covering 70% of the cost. The application has been sent for the funding by the CAO.

EMO – looking towards presentations to the public on resident preparedness, including Animal Rescue strategies, collaboration with local municipalities and a concrete plan that will be a standard that residents can be knowledgeable about. Again, there will be a need for volunteers to help formulate the Plan.

Neila Auld, BScPharm

Crapaud Fire Commissioner

MARKETING AND COMMUNITY REPORT

November 2019

Members of this committee met with some of the Community Hall committee in October to discuss a Volunteer Appreciation event. Due to time restrictions and availability, I've pushed this forward to sometime in the spring and will have more information in January.

At our next Marketing and Community committee meeting, we will be reviewing the Federation of PEI Municipalities' (FPEIM) publication "Welcoming Communities Planning Guide". Our goal will be to identify future projects to "promote our community as a welcoming place to live and foster economic, cultural and social growth." I also attended a presentation by West Prince's Community Navigator, Scott Smith. Their pilot project is going well and plans are eventually to broaden their program island-wide. By starting now, Crapaud will have the opportunity to develop a program best suited to our needs and allow us to partner with other communities and organizations with the same goals.

The Crapaud lapel pins have arrived and I ordered small cards to go with the pins, giving our thanks to folk who are bettering our community. These pins are meant to be presented with a handshake and a thank you by the mayor or her delegate. They are not meant to be given out widely or freely to the general public. Councillors or a local organization may request pins from the CAO to present at an upcoming event to people who have contributed to our community in a significant way. I recommend a record or list be kept by the CAO so we know which group has received pins and how many were distributed.

Our full committee has not met for a while; I have a meeting scheduled for Wed Nov 20th, 7 pm at the Council offices. Anyone with an idea to build upon Crapaud's community activities or marketing are welcome to attend. A request to the Community Hall committee to let us know well in advance of any public event and to forward a digital copy of any flyers so that we do not duplicate efforts and so that I can promote all Council-approved events in a consistent manner through usual social media channels and in County Line Courier articles.

Finally, the annual Christmas Lights competition will be advertised starting Dec. 1st and the judges will choose the winners in the week before Christmas. Categories are Traditional, Modern, and Best Overall. If there's enough interest, we might add a Business category too. Winners will be presented with a gift purchased from three of our local businesses. I hope to hold the presentation at December's Council meeting.

I present this report on behalf of the Marketing and Communications committee.

Donna Henley

Nov.19, 2019

Housing Project

Bayside Builders has sent me a generic development proposal. I will be meeting with them next week to show them the land we have available see if we can get some generic costing.

The pdf file is the generic proposal.

I have contacted other builders and will set up meetings if any are interested.

Land Use Management Plan

I think it is time now to put out bids for consultants. My opinion is that the project should mainly be focused on the existing Crapaud boundaries though it could also identify other communities that are a good fit for amalgamation.

These are my thoughts on what we should be looking at:

I don't think the area next to the lagoon is suitable for town sponsored development simply because when people hear it is near a lagoon they do not want to live close to it.

For relatively heavy industry the best area is the Govt? gravel storage area and the vacant paver business property.

Multi home development works best in Sherwood Forest or adjacent land since it has access to water and sewer.

Any other sites are suitable for in fill and should be left to individuals, though we could promote them. These could be residences or light industrial (ie. little noise or dust to disturb neighbours).

Respectfully Submitted

Councillor Bill Chester