

Rural Municipality of Crapaud

Regular Council Meeting

Tuesday May 21, 2019

7:00 pm

Crapaud Community Hall

MINUTES

Present: Mayor: VACANT
Deputy Mayor: Joanne Harvey
Councillors: Spencer MacKinnon, Donna Henley, Arnold Stewart,

Also: Staff: Barbara Weeks, CAO

1. **Introductions** – Acting Mayor Harvey welcomed the members of the public.
2. **Meeting was called to order by Acting Mayor Harvey at 7:00 pm**
3. **Approval of Agenda for May 21, 2019**
It was so moved by Councilor Stewart and seconded by Councilor Henley to approve Agenda for May 21, 2019. Motion Carried unanimously.
4. **Disclosure of Conflict of Interest**
Councillor Henley recognized her conflict of interest with the Library plans and apologized for her part in the process. She also noted that the plans never materialized.
5. **Approval of Minutes**
 - 5.1. Barb read the minutes out loud and noted that Minutes can be found on the website or copies can be requested by dropping by or calling the Community office 20242 TCH, 902-658-2558.
 - 5.2. **Minutes from Tuesday April 16, 2019**
It was so moved by Councilor Henley and seconded by Councilor Stewart to approve the minutes as presented. Motion Carried unanimously.
 - 5.3. **Minutes from Tuesday April 24, 2019**
It was so moved by Councilor Henley and seconded by Councilor Stewart to approve the minutes as presented from the Special Council Meeting held on April 24, 2019. Motion Carried unanimously.
6. **Business Arising from Previous Minutes – None Discussed**
7. **New Business**

- 7.1. Councillor Harvey added for the record that Mayor Auld had resigned after the last meeting on April 16, 2019 and Councillor Sabrina Arthur resigned to CAO on May 1, 2019 citing an increase in full time job responsibilities requiring her complete attention.

8. Mayor's Report – VACANT

9. CAO Report

- 9.1. Barbara Weeks presented her report. Financial expenditures for April totaled \$12,538 and revenue totaled \$78, 099 (Summary attached).

9.2. Action Items:

- a. Reminder that Nominations for election close on May 31, 2019. Election office hours are listed on the website.
- b. Staff Salary increases – Ivan Lowther, Parks and Recreation Supervisor
2019-022... *It was so moved by Councillor Henley and seconded by Councillor MacKinnon to approve a salary increase of \$1.00 per hour for Ivan Lowther, Community Parks and Recreation Supervisor effective June 1, 2019. Total increase to expenses will be approximately \$400 per year which will be covered in the general budget for government services. Motion Carried 2-1*

2019-023... *It was so moved by Councillor Henley and seconded by Councillor MacKinnon to approve an increase in the gas and truck reimbursement expense for Ivan Lowther, Community Parks and Recreation Supervisor. This increase will be \$150 per week effective June 1, 2019 and will reflect the increase of gas and wear and tear on personal vehicle used for Community Business. Total increase to expenses will be approximately \$600 per year which will be covered in the general budget for government services. Motion carried 2-1.*

2019-024... *Resolution to respond to South Shore Watershed Association requests for lights and grass cutting 2019;*
...Be it resolved *that the Community of Crapaud continue to pay the monthly bill for the Westmoreland park street light for the next two years.*

Whereas *the current cost of this light is approximately \$120 per year and will come out of the General Account Budget for Parks and Properties.*

Whereas *this agreement will take effect June 2019 and continue for the next two years, until Jan 2021, when it will be reevaluated to ensure that the costs have not risen substantially.*

Whereas *the Community of Crapaud will not continue with the mowing of the lawn at the Westmoreland Park due to the safety hazard and liability to the Community for the students heading up the road and increased wear and tear on the Community lawnmower as the field is not level.*

It was so moved by Councillor Henley and seconded by Councillor Stewart. Motion Carried.

- d. **2019-025...** Resolution to approve Fire Department purchasing Quick Response Truck;

***Be it resolved** that Council approves the fire departments request to purchase a half ton truck to be outfitted and used as a quick response service truck.*

***Whereas** the total purchase price of the truck is \$43,531 to be purchased from Summerside Chrysler Dodge.*

***Whereas** the truck will be paid out of the Fire Department Reserve Funds as per the Fire Department Executive.*

It was so moved by Councillor Henley and seconded by Councillor Stewart. Motion carried unanimously.

- e. **2019-026...Resolution for Fire Department to purchase new dress uniforms;**

***Be it resolved that** Council approves the Fire Department purchase new dress uniforms in 2019. Total costs would be \$20,000 and be purchased out of the Fire Department reserve funds. Moved by Councillor Henley and seconded by Councillor Stewart. Motion carried.*

10. Committee Reports

- 10.1. Councilor Harvey spoke very highly of the EMO and Fire services in our area. Marian Miller, Fire Commissioner praised the Fire Departments and Council's decision to use extra funds for a new truck and new dress uniforms. Shows pride in our Fire Department Volunteers and a good investment in the future.
- 10.2. Parks and Property – Problems on Inkerman Road with clogged storm drains being looked at by Province. Councillor Harvey has been in contact with Francis Kelly.
- 10.3. Community Hall – Councillor MacKinnon read his report
- Painting completed downstairs, looks modern and updated.
 - Committee is working on contract with lawyer.
 - Need propane and tank hooked up, CAO to look into.
 - Asked WI to partner for an Ice Cream Social
 - Photos being taken to update Facebook Page
 - Water test came back all good
 - Floors need to be polished
 - Peter Hicks, designed kitchen will come in and help with what's needs to update.
 - Larkin Bros. booked in for Fall Flavours Event for September 14, 2019
- 10.4. Public Works/Water & Sewer – No Report

- 10.5. Events & Recreation – vacant – Councillor Harvey reported
 - The Hall committee will be looking after the Canada Day Event
 - Posters will be done and invitations to new residents. It will be a real community event.

- 10.6. Marketing & Communications
 - Looking ahead to the booth at the Exhibition.
 - Want to purchase a white board and easel
 - Want to promote the Masco “Todd the Toad”, maybe purchase a plush toad.

11. Discussion, Correspondence & Public Input

- CAO to send letter to South Shore Watershed
- Royal Canadian Legion – give in other ways
- Bylaw for “Nuisance” may be considered in future to help deal with Dogs, animals etc.
- Public asked for new map to be posted on website
- Land Use and Amalgamation to be done together?
- Asked about tabled issues – Housing, Honorariums and Exhibition – will be revisited once a full Council and Mayor are sworn in after election.
- Crapaud By Pass – not in the 5 year plan, currently in year 2, renews in 3 years.

12. Date of Next Regular Council Meeting

12.1. Next Meeting will be Tuesday June 18, 2019, 7:00 pm at the Crapaud Community Hall

13. Adjournment

13.1. It was so moved by Councilor Henley to adjourn the meeting at 9:00pm.

Respectfully submitted, approved and signed,

Date: _____

Joanne Harvey, Presided as Acting Mayor
Rural Municipality of Crapaud

Barbara Weeks, CAO