

Rural Municipality of Crapaud

Regular Council Meeting

Tuesday May 16, 2023

7:00pm

Crapaud Community Hall

Minutes

Present: Mayor Joanne Harvey, Councillors Della Ferguson, Margaret Armsworthy, Sandra Flohr, Savanna Dugay

Staff: Jamie Stride CAO

Visitors: John and Mary Heckbert, Raymond Macdonald, Susan Williams, Connie Mackinnon, Kenny Lake, Brad and Emma McQuirk, Steve Carey

1. Call to Order – Mayor Harvey called the meeting to order at 7pm and thanked everyone for coming.
2. Approval of Agenda – Motion: Mayor Harvey asked for the approval of the Agenda for Tuesday May 16, 2023. Moved by Councillor Ferguson, Seconded by Councillor Flohr. Unanimously carried.
3. Disclosure of Conflict of Interest – None declared.
4. Approval of Minutes from March 14, 2023 – Motion: Mayor Harvey asked for the approval of Minutes from the March 14, 2023 Meeting. Moved by Councillor Ferguson, Seconded by Councillor Armsworthy. Unanimously Carried.
5. Approval of Minutes from April 18, 2023 – Motion: Mayor Harvey asked for the approval of Minutes from the April 18, 2023 Meeting. Moved by Councillor Flohr, Seconded by Councillor Armsworthy. Unanimously Carried.

6. Business arising from Previous Minutes – Councillor Armsworthy spoke to say that the hiring of the Financial Officer has not happened yet.

7. Presentations

- EMO – Councillor Ferguson said the EMO is coming along great. We will be putting out a notice to the public at a later date for some things to help with supplies. The Community Hall will be used as a reception centre for EMO and we are hoping to have things prepared for this fall.

The light at the road in front of the community Hall has been changed and made a great improvement to visibility in the parking lot and steps leading into the Hall.

- Finance – Councillor Armsworthy said she didn't have a financial report for this meeting as we needed more time to gather information to provide correct financials to date.

Also, the Municipality is looking into increasing our line of credit with the Scotiabank. We need to ensure our bills are getting paid within 30 days.

- Land and Buildings – Councillor Flohr said we are in talks with Robert Lantz office to set up a meeting about the new land use bill and any requirements needed to finalize covenants.

We have 2 quotes for lock changes for the following buildings;
Community Hall (2 locks), Municipal office (1 lock), Firehall (1 lock)

A key sign out sheet has been created.

1st Quote is from Right on Board Locksmith

2nd Quote is from Crapaud Locksmith

Motion: Councillor Flohr asked for approval to have the locks and keys changed at the Community Hall, Municipal Office and Fire Hall.

Moved by Councillor Ferguson, Seconded by Councillor Dugay. Unanimously Carried.

Rate change for Hall rentals – We have created new rates for the Community Hall.

\$200 per day for the upstairs hall rental.

\$125 per day for the downstairs hall rental.

Other prices for other services are to be added onto these rates. (Full price list can be found at the office)

Small discussion around the possibility of a half day rental fee being added to this list to support small groups wanting to rent for only a couple of hours for meetings as an example.

Motion: Councillor Flohr asked for approval to the Hall Rental Rates to be adjusted. Moved by Councillor Dugay, Seconded by Councillor Armsworthy. Unanimously Carried.

- Addition. Parks and Recreation – Councillor Dugay said we are working on finding out details around who all owns the property across from the Crapaud General Store so we can proceed with plans to rejuvenate this parcel as it was before the bridge replacement began.
- Mayors Report – Mayor Harvey spoke about the Volunteer Award. This year we may look into making some small changes to who is eligible for this award as there are many in and outside of the municipality who contribute to the community. This award will be announced at the exhibition BBQ scheduled for July 28, 2023.

We are hiring a summer student. This student will work a total of 40 hours per week through the summer student grant we received. Some hours will be spent helping with office related activities, some spent with Ivan and some spent with children's recreational activities we are hoping to host this summer. Posters have been put up at various locations around the community.

8. New Business

- a) Application for funding from the Rural Growth Initiative for Heat Pumps.
Councillor Flohr - With the rising costs of our existing heat source we are applying for Heat Pumps to be installed at the Professional Building and Community Hall through the Rural Growth Initiative Grant. These would be 100% funded and installed at no cost to the Municipality.

Motion: I would like to ask for approval to apply to the Rural Growth Initiative Grant for these heat pumps.

Moved by Councillor Ferguson, Seconded by Councillor Dugay.

Unanimously Carried.

- b) Application to Restructure the Municipalities Border to include the entire parcel of land of PID # 405480.

Councillor Flohr – We would like to submit an application to Restructure the Municipalities Border to include the entire land parcel #405480 located on the Sherwood Forest Drive Road. Currently, the Municipal line runs through the middle of this parcel and not around it.

Motion: I would like to ask for approval to submit the application to Restructure the Municipalities Border to include the entire parcel of land with PID # 405480.

Moved by Councillor Ferguson, Seconded by Councillor Dugay.

Unanimously Carried.

- c) Purchase of a new dishwasher for the Community Hall.

Councillor Armsworthy – Our current dishwasher is 35 years old and needs to be replaced. We will add this expense to a grant we are submitting this week which will cover 75% of the cost.

Motion: I would like to ask for approval to purchase a new dishwasher for the community Hall.

Moved by Councillor Flohr, Seconded by Councillor Ferguson.

Unanimously Carried.

- d) The Municipality Assisting with the Development of the Memorial Playground Project at Englewood School.

Councillor Armsworthy – We would work closely with the Englewood Home and School Foundation to use money fundraised to date in order to purchase playground equipment. By joining efforts, the Municipality can apply for a grant which may assist in the playground receiving up to \$50,000 to go towards this wonderful initiative.

Motion: I would like to ask for approval to assist with the development of the Memorial Playground Project at Englewood School.

Moved by Councillor Dugay, Seconded by Councillor Flohr. Unanimously Carried.

9. Correspondence – NIL

10. Public Section

Connie Mackinnon asked about the left turning lane into the Pharmacy. CAO Stride said he did look into it with the department of transportation who said it wasn't necessary at this time. Same with the over head sign that use to be in place to indicate a left turning lane coming up turning onto Route 13, it wasn't deemed necessary anymore. CAO will look into this further.

Steve Carey asked if the cost of the hall rental included the kitchen. And if anyone has done a cost analysis on the kitchen to determine how much we should charge to cover costs. Councillor Flohr responded by saying the rental of the kitchen would be an extra charge. With respect to a cost analysis of the kitchen, we have done research on several other similar size halls with kitchens and based our rental price on the average of what we found during our research.

Connie Mackinnon presented the Council with a \$500 donation from the South Shore Citizens Group to go towards Community Hall Improvements. This was very well received.

Steve Carey asked if the tree cleanup in Sherwood Forest playground started yet. CAO responded letting him know that there was tree removal machinery in place today to begin work immediately. Steve Carey responded that he noticed the Machinery today in place. Mr Carey also

asked if playground updates will happen at the Sherwood Forest playground. Mayor Harvey responded saying she would love to be able add to the playground however right now it was not financially possible. She hopes to be in the position to do so in the future. Especially if we are approved for grant money to assist with this.

Susan Williams asked if the \$125 per day charge for the lower level hall rental would be for everyone? It would be hard for non profit groups to pay that amount for a meeting that lasted only a couple of hours for an example. CAO Stride said that we have to put a charge in place that covers expenses because if 4 or 5 groups are renting the hall for little or nothing and taking up 70% of rental space, it becomes hard to pay for expenses when charging full rate to only 30%. Connie Mackinnon added that this was just a motion to allow changes to the rates. Councillor Armsworthy spoke about how successful the recent rental to offer a babysitting course was and how build from that rental.

Steve Carey asked about why the word Covenants was used. Mayor Harvey spoke about how the covenants were never settled. We would like to ensure we collect all the facts before we proceed in any way with covenants.

Kenny Lake said that covenants were passed by the previous council. Mayor Harvey said we are still piecing the puzzle together and gathering all information before we move forward with this. CAO Stride said that indeed the covenants were passed by the previous council but were never registered with the province. Kenny said it went in front of the lawyer for some minor word changes but never went any further. CAO Stride said that he would look into it further.

11. Next Regular Meeting – June 20, 2023 at 7pm at the Community Hall

12. Adjournment – Meeting was adjourned at 7:38pm

